JOINT TEST AND EVALUATION PROGRAM
4800 Mark Center Drive
Room 10E12
Alexandria, VA 22350-2200

March 22, 2013

OSD-DOTE/JTE

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Joint Test and Evaluation Program Fiscal Year 2013 Quick Reaction Test Call for Nominations

The Office of the Secretary of Defense (OSD)-sponsored Joint Test and Evaluation (JT&E) Program is requesting Quick Reaction Test (QRT) nominations for fiscal year 2013 (FY13). This is the second FY13 call for nominations, as five QRTs were directed this month. Request each Service, Joint Staff, Combatant Command (CCMD), and Department of Defense (DOD) agency provide candidate nominations to the JT&E Program Manager as described herein. Nomination packages must follow the QRT Nomination Submittal Outline provided as enclosure 2 to this memorandum.

QRTs are short-term efforts (up to a maximum of 12 months in duration) focused on developing solutions that address urgent, specific, and focused joint warfighter issues within the scope of the JT&E Program as defined in DOD Instruction 5010.41, *Joint Test and Evaluation (JT&E) Program*. The OSD, Services, Joint Staff, CCMDs, or other Defense agencies can sponsor a QRT. However, support from one or more of the following five operational test agencies (OTA) is required for the Director, Operational Test and Evaluation (DOT&E), to direct a QRT:

- Air Force Joint Test Program Office (AFJO), Col Billy Rasnake, 702-652-8646
- Army Test and Evaluation Command (ATEC), COL Mark Valeri , 410-278-1001
- Commander, Operational Test and Evaluation Force (COTF), Mr. John Smith, 757-282-5546/Ext 3386
- Joint Interoperability Test Command (JITC), Ms. Linda Whitley, 757-638-6130
- Marine Corps Operational Test and Evaluation Activity (MCOTEA), Ms. Shannon Krammes, 703-432-0945

It is highly recommended that nominating organizations contact at least one OTA prior to submitting a QRT nomination to the JT&E Program Office (JPO). The OTA will assist in the development and review of QRT nominations prior to submission to JPO. Once the QRT is directed, OTAs are responsible for managing the QRT and providing technical oversight for all test planning, execution, and reporting (that is, the QRT project plan, test plan, and final report) in order to complete the QRT within the 12-month timeline. The OTAs, in coordination with DOT&E, have agreed to be the executors of the QRTs.

Upfront resource investments are required of the organization or agency proposing the QRT. For example, a full-time QRT Test Director (O-5/6 or government civilian [General Schedule - GS] equivalent) must be identified in the nomination packet, along with a commitment from the lead sponsoring organization or agency to provide other resources such as facilities and administrative support. Additional details are provided in enclosure 2. Key QRT nomination process dates are as follows:

- April 9-10, 2013. JT&E Program Office's joint test and QRT nomination training to be held at the JT&E-Suffolk facility in Suffolk, Virginia. For those who cannot attend in person, a video

teleconference (VTC) or Defense Connect Online (DCO) option will also be available. Participation is strongly encouraged. Please register for this event at the following site: http://www.jte.osd.mil/VisitGuide/VisitorsGuide.htm.

- June 27, 2013, by 1700 Eastern Standard Time. The nomination write-up, endorsement and sponsorship letters, and Executive Steering Group (ESG) briefing are all due, as a package, to JPO. Endorsement and sponsorship letters must be signed at the flag officer/general officer or Senior Executive Service (SES) equivalent level. Nomination packages will be reviewed by JPO, the QRT Working Group, and the ESG.
- July 30, 2013. The QRT Working Group meeting will be held at the JT&E-Suffolk facility in Suffolk, Virginia.
- August 6, 2013. An electronic ESG meeting will be called, and recommendations will be made to the DOT&E's Deputy Director, Air Warfare (DD,AW), as to which nominations will be directed as QRTs.
- August 19, 2013. Results from the ESG are due to JPO.

Extremely Urgent QRT nominations may be submitted at any time. For Extremely Urgent QRT nominations that support current warfighting operations, the lead sponsor (two-star flag officer/ general officer or SES equivalent) should submit the nomination directly to DD,AW and JPO via the most expedient means available. DD,AW and JPO will review and process the nomination, and DD,AW will consider directing the nomination, with a goal of making a decision five working days from nomination receipt.

For further guidance on preparing a QRT nomination, new nomination developers should reference the QRT Nomination Submittal Outline (enclosure 2). Please submit QRT nomination packages via e-mail to:

Mr. Melvin Walton, JT&E Program QRT Director
NIPRNET: mel.walton@jte.osd.mil
SIPRNET: mel.walton@jte.osd.smil.mil
-and-
Mr. Dave Treat, JT&E Program QRT Coordinator
NIPRNET: david.treat.ctr@hurlburt.af.mil
SIPRNET: david.treat.ctr@afsoc.af.smil.mil

For additional information, please contact Mr. Walton at 757-638-6137 or Mr. Treat at 850-884-5697.

J.H. Thompson
Program Manager
Joint Test and Evaluation

Enclosures:
1. Distribution List
2. QRT Nomination Submittal Outline

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