Bugle calls are musical signals that announce scheduled and certain non-scheduled events on an Army installation. Bugle calls, including Reveille and Retreat are normal procedures for many Army installations. Raising and lowering the flag each day and rendering honors to the flag and our Nation is an integral part of the Army culture and profession. Here at U.S. Army Dugway Proving Ground, the Senior Commander, COL Kirschner and I, felt it is important to reestablish this long-standing Army tradition.

Regarded as an official ceremony by regulation, Bugle calls will require courtesies to be rendered by individuals, both military and civilians. Soldiers and civilians who are outdoors during bugle calls are expected to halt all activities and render honors to the flag until the music ceases.

Reveille will be played every day at 6:30 a.m., (0630 hours), and is approximately 30 seconds long. Traditionally, it serves as a signal to troops to awaken for morning roll call. It is used to accompany the raising of the National Colors, the American Flag.

Retreat will be played every day at 5:00 p.m., (1700 hours). Traditionally it signals the end of the official day. I know many of you are probably wondering why Retreat is played at 5:00 p.m., verses 5:30 p.m., at the end of our official duty day on Dugway Proving Ground. Simply put, this affords everyone on DPG the opportunity to render the proper courtesy in a safe and efficient manner in English Village and Ditto. Retreat will be directly followed by To The Color, which renders honors to the nation, and commands all the same courtesies as the National Anthem. Together, the two calls are approximately one minute long and are used to accompany the lowering of the American flag.

Taps, the last bugle call of the day, will be played each evening at 10:00 p.m., (2200 hours). Traditionally it signals that all unauthorized lights are to be extinguished. This is the last call of the day. The call is also sounded at the completion of a military funeral ceremony. Taps is approximately one minute long.

A Military flag detail will raise the flag at the Dugway Proving Ground Garrison Headquarters in English Village during Reveille, and will lower the flag during Retreat and To The Color. The flag will remain raised on weekends, federal holidays, military training holidays, and curtailed operations.

Military and civilian personnel are expected to follow the guidelines outlined in Army Regulation 600-25 for courtesies to be rendered during Reveille, Retreat, and To The Color. See the table on page 2 for exact guidelines.

Team Dugway, never forget that we are trusted Army professionals. We are honorable servants of the Nation, Army experts, and faithful stewards of the people, other resources, and profession entrusted to our care.

CSM Montonya A. Boozier
Command Sergeant Major

Continued on page 2.
Courtesies to be rendered by individuals, as outlined by AR 600-25:

<table>
<thead>
<tr>
<th>Military personnel, in uniform and in formation (with or without headgear).</th>
<th>Reveille</th>
<th>Retreat</th>
<th>To The Color</th>
</tr>
</thead>
<tbody>
<tr>
<td>Execute “Present Arms” at the command of officer or NCO in charge. Execute “Order Arms” at the command of officer or NCO in charge.</td>
<td>Same as for Reveille.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>At the first note of music, face flag and render hand salute (if flag is not in view, face direction of music). End salute on last note of music.</td>
<td>At the first note of music, face flag and stand at attention (if flag is not in view, face direction of music). Remain at attention until last note of “To The Color” has been played.</td>
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<tr>
<td>At the first note of music, hold headgear over the left shoulder with the right hand over the heart. Hold this position until the last note of music has been played.</td>
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</tr>
<tr>
<td>Military personnel and civilians in civilian dress with headgear (includes sports attire with headgear).</td>
<td>At the first note of music, face flag, stand at attention, remove headgear with right hand and hold over left shoulder with right hand over heart (if flag is not in view, face direction of music).</td>
<td>At the first note of music, face flag, remove headgear with right hand and stand at attention until last not of “To The Color” has been played (if flag is not in view, face direction of music).</td>
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<tr>
<td>Military personnel and civilians in civilian dress without headgear.</td>
<td>At the first note of music, face flag, stand at attention with the right hand over the heart. Hold this position until the last note of music has been played (if flag is not in view, face direction of music).</td>
<td>At the first note of music, face flag, and stand at attention. Remain at attention until the last note until the last note of “To The Color” has been played (if flag is not in view, face direction of music).</td>
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<tr>
<td>At the first note of music, stand at attention with the right hand over the heart. Hold this position until the last note of music has been played.</td>
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<tr>
<td>Military personnel operating a vehicle.</td>
<td>Driver should bring vehicle to a complete stop and put it in park. All military personnel should exit the vehicle and render honors outlined above.</td>
<td>Driver should bring vehicle to a complete stop and put it in park. All military personnel should exit the vehicle and render honors outlined above.</td>
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<tr>
<td>Driver should bring vehicle to a complete stop and put it in park. All passengers may remain in the vehicle, but must be quiet and courteous.</td>
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<tr>
<td>Driver should bring vehicle to a complete stop and put it in park. All passengers may remain in the vehicle, but must be quiet and courteous.</td>
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<td>Driver should bring vehicle to a complete stop and put it in park. All passengers may remain in the vehicle, but must be quiet and courteous.</td>
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</tr>
<tr>
<td>Civilian personnel operating a vehicle.</td>
<td>Driver should bring vehicle to a complete stop and put it in park. All military personnel should exit the vehicle and render honors outlined above.</td>
<td>Driver should bring vehicle to a complete stop and put it in park. All military personnel should exit the vehicle and render honors outlined above.</td>
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</tr>
<tr>
<td>Driver should bring vehicle to a complete stop and put it in park. All passengers may remain in the vehicle, but must be quiet and courteous.</td>
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NEW SEATBELT COVERS REMIND DUGWAY TO BUCKLE UP

By Bonnie Robinson

Buckle up Dugway, every trip, every time.

Making this easy to remember are new fluorescent-yellow seatbelt covers, which are being be placed in Dugway government vehicles this week.

"Data provided by the National Highway Traffic Safety Administration validates that the use of seat belts will reduce serious crash-related injuries and deaths by about half," said Philip Krippner, chief, Dugway Safety Office.

The loss of employee lives is a call for action that the U.S. Army’s Test & Evaluation Command has ratified according to an operational order from the ATEC headquarters earlier this month.

Motor vehicle crashes are the number one reason federal employees are involved in accidents according to several Federal studies.

The guidance came from the Safety and Occupational Health Counsel Jan. 21 as a best business policy, which Maj. Gen. Daniel Karbler, ATEC’s commander, was quick to endorse and ensure his test centers, the Army’s sole independent test and evaluation enterprise, saves lives.

The new seatbelt covers, which attach with Velcro, will slip over the typical dark or neutral colored belts of government vehicles. This makes them easy to install and noticeable if a driver is not buckled up.

The bright color easily reminds drivers that they are responsible for their riders’ safety while operating a government vehicle.

Occupational health statistics overwhelmingly state that deaths are preventable if seatbelts are used consistently.

ATEC’s adoption shows its commitment to its employees’ safety.

It appears it will be an accepted practice by all government agencies.

It also makes it easier for police officers and access control guards to enforce the use of seat belts, which can be difficult from a distance.

“Maj. Gen. Karbler’s high-visible seatbelt cover initiative demonstrates a personal commitment in protecting the team throughout the enterprise,” Krippner said. “These Hi-Vis covers will be a daily reminder of our personal commitment to safety.”

Occupational health statistics overwhelmingly state that deaths are preventable if seatbelts are used consistently.

“This is a great idea and they are easy to attach,” said Don Smith, Dugway garrison manager.

“I once had a trooper tell me that he had never had to unbuckle a dead man.”

So buckle up Dugway!

Every trip, every time.
FEDERAL VOTING ASSISTANCE

★ Reside outside of your local voting jurisdiction?
★ Want to vote absentee in upcoming elections?
★ Moving?

Federal Voting Assistance Program provides online voting assistance.

Go to www.FVAP.gov to fill out your Federal Post Card Application.

What is the Federal Post Card Application?
The Federal Post Card Application (FPCA) is the primary form for requesting registration, address change, and/or an absentee ballot from your local election official. The FPCA acts as both a registration and absentee ballot request form. FVAP encourages our military voters to submit a new FPCA every year and when they move.

Who is eligible to fill out the Federal Post Card Application?
- A member of the Uniformed Services on active duty, or an eligible family member.
- A U.S. citizen residing outside of the U.S temporarily; or
- A U.S. citizen residing outside of the U.S. indefinitely.
- May also apply to a member of the National Guard, in some States.

Contact your Installation Voting Assistance Officer:
Mr. Paul R. Howell
5450 Doolittle Avenue, Room 1209
Open 0730 hrs through 1730 hrs
Com: 435-831-2605 Fax: 435-831-3215
Usarmy.dpg.imcom-central.mbx.voting-assistance@mail.mil

What History Forgot visits Dugway’s German Village
Saturday March 5th at 8 pm (MT) on American Heroes Channel (AHC)
Dugway channel 43 (http://ahctv.com/)
CONGRATULATIONS

Private 1st Class Nicholas Slater was promoted to Specialist in a Feb. 11, 2016 ceremony at U.S. Army Dugway Proving Ground, Utah. Sgt. Victoria Pilson placed the new rank on his uniform. Slater is a chaplain’s assistant at the Dugway Hope Chapel. Raised in Springfield, Mass., Slater joined the Army in November 2013. Dugway Proving Ground is his first duty assignment. Col. Sean Kirschner, commander of Dugway Proving Ground, congratulates Specialist Nicholas Slater immediately after his promotion ceremony. Congratulations Specialist Slater.

U.S. Army Photos by Al Vogel, Dugway Public Affairs

DUGWAY CELEBRATES BLACK HISTORY MONTH

On Thursday, February 18, Team Dugway celebrated Black History Month during a well attended event at the Community Club. Darrell Grey, as Master of Ceremony, opened the observance before introducing the featured speaker, Command Sergeant Major Montonya Boozier.

Following this years theme: Hallowed Grounds: Sites of African American Memories, CSM Boozier presented a riveting and thought provoking overview spanning nearly 200 years of African American contributions to the fabric of American history. Highlighted was the incredible story of Fannie Lou Hamer and her fight to obtain and exercise her right to vote. Her struggle led directly to the passage of the 1964 Voting Rights Act.

Following CSM Boozier, Colonel Sean Kirschner, Commander of Dugway Proving Ground, spoke briefly of the history of African Americans who have served in the military.

Immediately following, attendees were treated to a delicious spread of tasting items which included samples of fried chicken, catfish, macaroni and cheese, biscuits, corn bread, corn on the cob, collard greens and hush-puppies, expertly prepared by the staff of the Community Club.

U.S. Army Photos by Al Vogel, Dugway Public Affairs
An inspection team from the Defense Information Systems Agency will conduct a Command Cyber Readiness Inspection (CCRI) of Dugway Proving Ground from May 16 to May 20, 2016. The main focus of the inspection will be on the Nonsecure Internet Protocol Router Network (NIPRNet), and the Secret Internet Protocol Router Network (SIPRNet), and supporting traditional security practices. The agency will inspect work centers, looking for adherence to standards and will also check Dugway's technical and information systems for vulnerabilities. In addition, DISA will inspect technical and operational adherence to the Department of Defense standard practices and policies, which includes secure and non-secure cyber security network compliance and physical security practices.

Leaders at all levels within their organizations are asked to check and re-check that these standards are being adhered to - down to the individual user.

**Cyber security**

- Read your Acceptable Use Policy. As users of the Army network, you sign an AUP when first being allowed access to any Army network. It contains all the basics you need to know to keep you compliant when using Government computer systems.
- Ensure government computers are turned on and connected to the network.
- At the conclusion of the business day, log computers off the NIPRNet system and reboot at the beginning of the next duty day to ensure security patch compliance.
- Power on and log in to SIPR machines at least weekly. The NEC recommends that each organization establish a SIPR uptime period on Thursdays and ensure each system stays connected for at least 4 hours.
- Do not pass any information, especially critical operational traffic, over unclassified communications, such as phone, email, Facebook, etc.
- Protect your SIPR token and Common Access Card. Keep them within your arms’ reach at all times. Lock your workstation - remove your CAC and SIPR token every time you step away. Secure all SIPR drop lockboxes and hard drives prior to leaving computers unattended.
- Do not plug unauthorized electronic devices, like thumb drives, hard drives, portable media players or cell phones into a government NIPRNet or SIPRNet computer system unless you have an approved exemption letter.

**Cyber security is everyone's responsibility. For Dugway to be successful during this inspection, all network users must be knowledgeable and adhere to traditional physical security, information security and information assurance policies.**

Continued on page 7.
• Always digitally sign messages with hyperlinks and attachments.
• Be cautious of phishing attempts when receiving emails with links and attachments that are not digitally signed.

Traditional security
• Know who your security manager, information management officer and/or information systems security officer are and how to contact them. The inspection team will quiz random personnel during facility visits.
• Verify security clearances and escort unauthorized personnel.
• Properly safeguard classified systems to include proper completion of applicable Standard Form 700 (security container information), SF 701 (activity security checklist) and SF 702 (security container check sheet).
• Use proper document cover sheets and face your monitors away from your doors and unshaded windows to eliminate viewing by unauthorized personnel. Keep your SIPR monitor a secret; not visible from a common space.
• Properly label disc media and have proper classification markings, such as a Department of Defense Form 2056 (telephone monitoring notification decal) on communications equipment like computers, monitors, phones, etc., in a mixed environment.
• Don't bring in devices with wireless capability or cameras, including mobile phones in any area with classified systems present.
• Lock up rooms and areas containing active communications equipment, such as switches and routers.

The NEC sincerely appreciates the support, flexibility and hard work of everyone involved in preparing for this post-wide inspection. Your vigilance, displayed all year long, will help shut the door to our adversaries.

If you have questions or concerns about the CCRL, contact your organization's security manager or the NEC Information Systems Security Officer at 435-831-2192.
## COMMUNITY CALENDAR:

### MARCH 2016

<table>
<thead>
<tr>
<th>SUNDAY</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
<th>SATURDAY</th>
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<td>Garrison Staff Meeting - 0800 - Rm 1202</td>
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<td>9 Story Time 1000-1030 Library</td>
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<td>West Desert Staff Meeting - 0800 Ditto</td>
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<td>Daylight Saving Time Starts</td>
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<td>Beginning Shotgun Shooting Class</td>
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<td>Garrison Staff Meeting - 0800 - Rm 1202</td>
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<td>Tooele County Schools Spring Break Begins</td>
<td></td>
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<td>Zion National Park Trip Depart 1000 Return to Dugway</td>
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<td>27</td>
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<td></td>
<td>Easter Sunday</td>
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<td>Garrison Staff Meeting - 0800 - Rm 1202</td>
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### National Women’s History Month Observance

**March 14, 2016**

1130 - 1300

**Dugway Community Club**

**Special Guest Speaker:**

**Dr. Susan B. Madsen**

*Dean R. Woodbury Professor of Leadership and Ethics*

Professor of Management

*Utah Valley University*

**For More Information Contact:**

CJ Uttech at x2141

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### Spring Break Zion National Park

**April 24 - 26 March**

Tooele

- **Shocklee Fitness Center**
  - 9 a.m.

Zion National Park

- **7 a.m.**

**Trip Includes:**

- Hike & Explore Zion National Park
- 2 Nights Hotel with Breakfasts
- One dinner
- Transportation
- Admittance:
  - Single: $354
  - Double: $323
  - Triple: $295
  - Child: $95 & under $30
  - Senior: $354 adult 65 + 3 hr. Child when you drive yourself

**Registration Deadline:** 17 March

**For More Information, contact: Curt Fortie at 435-631-2218 or johncr.fortie.naf.mil**

**www.dugway.armymwr.com**

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### Job Fair

**Wednesday, March 23, 2016**

11 a.m. to 3 p.m.

**South Towne Expo Center**

- 5375 S. State Street - Sandy, UT
- Free parking

**For event registration questions, call 801-413-420 or 801-432-4882.**

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# COMMUNITY CALENDAR (CONT):

## APRIL 2016

<table>
<thead>
<tr>
<th>SUNDAY</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
<th>SATURDAY</th>
</tr>
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<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>6 Story Time 1000-1030 Library West Desert Staff</td>
<td>7 Movie Time - 1500-1700 Library</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>3</td>
<td>4</td>
<td>5</td>
<td>13 Story Time 1000-1030 Library Command Staff Meeting - 0830 Kuddes</td>
<td>14 Movie Time - 1500-1700 Library</td>
<td>8 Wendover Trip 1500 Departure ACS/MWR Parking Lot</td>
<td>9</td>
</tr>
<tr>
<td>10</td>
<td>11</td>
<td>12</td>
<td>20 West Desert Staff Meeting - 0800 Ditto</td>
<td>21 Movie Time - 1500-1700 Library</td>
<td>15 Tax Day</td>
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<tr>
<td>24</td>
<td>25</td>
<td>26</td>
<td>27 Western BBQ Mix Plate at the Community Club</td>
<td>28</td>
<td>29 Dinosaur Land &amp; Fantasy Canyon Trip Depart 0900 Shocklee FC</td>
<td>30</td>
</tr>
</tbody>
</table>

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April is National Child Abuse Awareness Month

Watch this space for details about upcoming events.